

Minutes of the Housing Authority of the County of Dodge

The Dodge County Housing Authority met Wednesday, June 24, 2020 in the Community room of the Juneau Senior Apartments located at 491 E Center Street Juneau, WI.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: In person: Glenn Stousland, Eugene Wurtz

Appeared by phone: Shirley Kitchen, Donna Maly Conference call was provided by Freeconferencecall.com.

Absent: Mary Reak

Also Present: Donna Braun, Executive Director and Jamie Rhodes, Housing Supervisor in person

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Shirley Kitchen to approve the agenda. The motion was seconded by Eugene Wurtz.
Motion carried.

Motion was made by Eugene Wurtz to deviate from the agenda. The motion was seconded by Shirley Kitchen.
Motion carried.

Phase 2 update –Jocelynn from Dimension Development provided updates on Phase 2 costs, timeline, grant and Solar energy information.

Public Form: None

Communications: Donna read thank you card from staff member and reported that Bob received a note from tenant appreciating cleaning during COVID19.

Motion was made by Shirley Kitchen to approve the financial report as presented. The motion was seconded by Donna Maly. Motion Carried.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. Motion was made Donna Maly to approve the bills and pay as due. The motion was seconded by Shirley Kitchen. Motion carried.

Unfinished Business:

Dodge 1, 6 and OGLLC Occupancy Report for period June 2020.

Theresa	12-12	Burnett	12-10	Iron Ridge	8-7	Waupun	48-45
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Ashippun	12-12	Lowell	12-12	Juneau	15-15	Oak Gove	24-24
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Reeseville	14-13	Hustisford	14-14	Beaver Dam	17-16
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Progress report on Housing Choice Voucher Section 8 Program June 2020: Vouchers – 124

Occupancy Report- Reviewed details of occupancy report.

Maintenance Report- 2 units A/C issues in Horicon. Purchased 2 portable A/C units that can be used in the office. Old Ash and Burnett well tests were both good. IR unit remodel, mowing in Horicon, limited maintenance due to Covid.

Tenant/Program participation report-Reviewed details of Tenant/Program Participation report.

Management report- Resumed building visits with limited contact. Switching phone plan for the office on 7/6. Substantial monthly savings. Covid allowed for delay for RD and HUD submissions from 3/18 to 6/30 but no reprieve. Processed 55 HUD certs and 58 RD certs with only 1 late submission. 6/1/20 staff is back to regular hours. Moved desks to allow for social distancing. Staff did online fair housing and HCV training.

Old Business-

A. Iron Ridge Parking lot Project- No action

New Business-

A. Motion was made by Donna Maly to approve the Housing Authority 4/1/2020-3/31/2021 budget as presented. The motion was seconded by Eugene Wurtz. Motion Carried.

B. Coronavirus (Co-vid 19) Updates – No action

A motion was made by Eugene Wurtz and seconded by Shirley Kitchen to convene in closed session for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises public funds, or conducting other specified public business, whenever collective bargaining reasons require a closed session. This meeting is pursuant to Section 1985(1) © and (e) of the Wisconsin Statutes. Immediately following the closed session, the Committee will reconvene in open session to consider the following matters. Motion carried by unanimous vote.

Roll Call: Glenn Stousland, Chairman, Eugene Wurtz, Shirley Kitchen, Donna Maly

A motion was made by Eugene Wurtz to reconvene in open session. The motion was seconded by Donna Maly.

A motion was made by Shirley Kitchen for one-time compensation to Executive Director. The motion was seconded by Donna Maly. Motion carried.

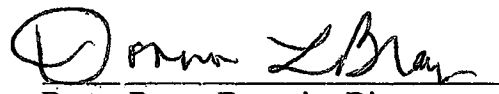
A motion was made by Eugene Wurtz to increase Executive Director monthly salary. The motion was seconded by Shirley Kitchen. Motion carried.

Announcements: Next meeting dates: 7/22/2020

A motion was made by Eugene Wurtz to adjourn. The motion was seconded by Shirley Kitchen. Motion carried.

Meeting adjourned at 9:40 a.m.


Glenn Stousland, Chairperson


Donna Braun, Executive Director